

# The Maya Angelou Public Charter School - Middle School Campus

## CLASSROOM USE OF VIDEOS, DVDs AND MOVIES

It is the responsibility of the Maya Angelou Public Charter Middle School Administration to assure that time spent by students in pursuit of an education is wisely and prudently used. The Administration recognizes that movies, videos, DVDs, and other audiovisual materials are important tools in the educational process. However, the use of such materials should be limited so that they are legally and appropriately used in achieving legitimate educational objectives that supplement approved course curriculum. The Administration, therefore, promotes the appropriate educational use of videos, movies, DVDs, and audiovisual materials when such use maximizes classroom instructional time, encourages parental participation, and foster community values.

### GUIDELINES

#### EDUCATIONAL RELEVANCE

- 1) The showing of videos, DVDs, movies, and other audiovisual materials must be limited to a specific educational purpose.
- 2) General selection criteria should include the following:
  - a. Quality of the overall work
  - b. Fair and accurate representation of the facts;
  - c. The reputation and significance of the writer, director, and/or performer; and
  - d. Critical acclaim of the work itself
- 3) Video, DVD, or movie clips used in the classroom shall not include inappropriate language, depictions of violence, or inappropriate behavior

#### TEACHER PREVIEW AND ADMINISTRATIVE APPROVAL

- 1) All videos, DVDs, movies, or other audiovisual materials must be previewed by the teacher before requesting approval for use in the classroom
- 2) Prior to showing any video, DVD, movie and other audiovisual materials or material downloaded from Internet sources to students, the Classroom Use of Videos and Movies Form must be filled out, submitted to the building principal, and receive approval from the Principal or Assistant Principal.
  - a. Intended instructional objectives must be written and filed with an administrator
  - b. Exceptions to this requirement will be allowed only when movie, DVD, or video clips, including materials downloaded from an Internet source, are included as a part of the adopted curriculum approved by the Director of Academics

#### COPYRIGHT

- 1) Any use of videos, DVDs, movies, or other audiovisual materials must adhere to all federal copyright laws as well as publisher licensing agreements
- 2) The legal requirements of the Copyright Act apply:
  - a. Regardless of whether an admission fee is charged;
  - b. Whether the institution or organization is commercial or non-profit; or
  - c. Whether a federal, state or local agency is involved.

#### OPT OUT OPPORTUNITY

Parents and students must be provided an "opt-out" opportunity (Parental Notification Opt-Out and Consent Form)

- 1) Teachers should provide an optional lesson for opt-out children
- 2) Opt-out children should be treated discreetly and with respect

#### VIOLATION

- 1) Teachers who show videos, DVDs, movies, or other audiovisual material, not part of the adopted curriculum, without previewing or receiving administrative approval are in violation of the policy
- 2) Teachers and other school officials who show television programs for entertainment purposes are in violation of this policy as well as federal copyright law.
- 3) Discipline for violation of this policy may involve actions up to and including probation and dismissal.